

Healthier Communities Select Committee		
Title	Select Committee work programme 2019-20	
Contributor	Scrutiny Manager	6
Class	Part 1 (open)	04 April 2019

1. Purpose

1.1. To ask members to agree an annual work programme for the select committee.

2. Summary

2.1. This report:

- Provides a summary of the committee's work in 2018-19
- Provides the context for setting the 2019-20 work programme
- Asks members to agree on priorities for the 2019-20 municipal year
- Sets out the process for Business Panel approval of the work programme
- Sets out how the work programme can be monitored and developed

3. Recommendations

3.1. The Select Committee is asked to:

- Note the meeting dates and committee terms of reference
- Note the key decision plan at appendix F
- Consider the provisional work programme at appendix B
- Consider additional items for the work programme
- Consider opportunities for public participation
- Agree a work programme for 2019-20
- Ensure the work programme is manageable within the number of scheduled meetings and time available at each meeting.

4. Meeting dates

4.1. The meeting dates below are to be agreed at the Council AGM on 3 April 2019:

- Thursday 4 April 2019
- Tuesday 14 May 2019
- Tuesday 25 June 2019
- Tuesday 3 September 2019
- Tuesday 8 October 2019
- Monday 2 December 2019
- Tuesday 15 January 2020
- Wednesday 18 March 2020

5. The role of the select committee

- 5.1. The role of the select committee is to monitor the provision and performance of health bodies providing services for people in Lewisham. This includes social services for those 19 years old or older and public health services.
- 5.2. The committee fulfils the council's statutory health scrutiny functions and has a responsibility to voice the views of local residents and to hold NHS and council decision makers to account. This includes scrutinising the work of the health and wellbeing board and the delivery of the nine aims of the Lewisham health and wellbeing strategy. The committee also monitors lifelong learning for those 19 years old or older and regularly receives updates on from Adult Learning Lewisham.
- 5.3. The committee works closely with Lewisham Healthwatch, the consumer champion for health and social care, which has non-voting representation on the committee.
- 5.4. The Committee's full terms of reference are set out in appendix A.

6. Provisional 2019-20 work programme

- 6.1. The scrutiny manager has drafted a provisional work programme for the committee to consider (see appendix B).
- 6.2. The provisional work programme currently includes:
 - items suggested by the committee in the previous year
 - items suggested by council officers
 - issues arising as a result of previous scrutiny
 - items the committee is required to consider by its terms of reference
- 6.3. The committee should also give consideration to:
 - issues of importance to Local Assemblies (appendix C)
 - decisions due to be made by Mayor and Cabinet (appendix F)
 - issues suggested by members of the public (see paragraph 8.10)
- 6.4. Suggestions made by the committee at the last meeting of 2018-19
 - *Mental health support for BAME communities*

The committee should note that the Health and Wellbeing Board (a formal committee of the council comprising key leaders from the local health and care system and chaired by the Mayor) agreed in [July 2018](#) to focus its attention on BAME health inequalities, initially in relation mental health.

Over the course of 2018/19, the Board carried out a significant amount of work in this area, including considering key data relating to BAME prevalence

in mental health services, liaising with the BAME health network to identify key priorities, and holding a BAME mental health summit on 8th October 2018.

The Board's [November 2018](#) meeting also specifically focussed on BAME mental health inequalities and the findings from the BAME mental health summit. The Board subsequently agreed to work with the BAME mental health network to discuss approaches to co-production to support commissioning of all-age mental health services.

As set out in the prioritisation process flowchart above (see para 7.4) the committee needs to ensure that it does not duplicate other work. However, given the committee's interest in this topic, the scrutiny manager has liaised with officers supporting the Health and Wellbeing, who have agreed to come and talk to the committee about the Board's work in this area (see provisional work programme). This may help the committee to identify a particular area of interest in relation to BAME mental health inequalities and ensure that work is not duplicated.

Data considered by the Health and Wellbeing Board is available online:

- [BAME prevalence in mental health services](#)
- [BAME Health Inequalities in Lewisham](#)
- *Strategic early help review*

It was noted at the last meeting of 2018/19 that the committee should consider feeding into the council's planned strategic review of early help. Given that the review will largely focus on services for children, which falls within the remit of the Children and Young People Select Committee, the committee should consider the scope of the review in order to identify any areas where it may be appropriate for it to feed into.

6.5. Suggestions from officers in view of forthcoming developments

- *Older Adults Day Activities and Day Services*

The Council currently commissions three older-adult day services at Cedar Court, Cinnamon Court and The Calabash Centre, in addition to the directly provided specialist dementia day service at the Ladywell Centre. Given the ongoing reduction in demand for building-based day services, however, officers are looking to recommend to Mayor and Cabinet consolidating the non-dementia-specialist older adults day services into a single location. Officers consider that this is a significant change in the offer to existing users and as such likely to require a formal consultation with individuals affected and would welcome the views of HCSC.

- *Mental Health Alliance*

South London and the Maudsley NHS Foundation Trust (SLaM), Lewisham & Greenwich NHS Trust (LGT), One Health Lewisham (OHL) and London Borough of Lewisham (LBL), supported by commissioners, have agreed to develop new integrated provider arrangements to deliver community-based care and support. The group known as Lewisham Health Partnership Board agreed that by 2020, providers will collectively have achieved a step change

in the delivery of population health, reducing variation and improving the quality, accessibility and co-ordination of community-based care. Pro-active, preventative and holistic care will be in place to support all adults and children in the community to improve outcomes. Care and support will be co-ordinated at an appropriate spatial level (i.e. a neighbourhood or borough). Providers will work in partnership with commissioners to ensure the arrangements are effectively resourced and sustainable. Providers will undertake some commissioning functions directly.

The Mental Health Alliance Leadership Board (MHALB) is accountable to the Lewisham Health Executive Board and is comprised of five 'core' membership organisations. These are South London and the Maudsley NHS Foundation Trust, One Health Lewisham, London Borough of Lewisham, Bromley Lewisham & Greenwich Mind and Lewisham Clinical Commissioning Group. The Alliance is supported directly by the joint commissioning lead for mental health.

Throughout 2018 the Mental Health Alliance Leadership Board identified key objectives ahead of forming a 'shadow alliance' (acting as if an alliance) which is planned to go live in April 2019.

- Improve the Primary care and Secondary care interface.
- Rationalise estates in order to bring care closer to home (least restrictive environment).
- Integrate IT case management systems.
- Improving physical health for Mental Health patients.
- Improved interface between acute, mental health, community and social care to reduce pressure on urgent care pathways generated by Mental Health referrals.

- *GP access*

GP access was identified as an area the committee may wish to consider following liaison with officers and Healthwatch Lewisham. Healthwatch Lewisham continues to hear from Lewisham residents about issues with GP access, particularly for those with multiple conditions, and is planning an Enter and View visit of the GP Extended Access service located at Lewisham Hospital in 2019/20. [Primary Care Networks](#) are also being developed as part of the NHS Long-Term Plan. Primary Care Networks are groups of general practices working closely together, with other primary and community care staff and health and care organisations, providing integrated services to their local populations. Lewisham CCG would be able to provide the committee with an overview of primary care access in Lewisham and current developments.

6.6. Issues arising as a result of previous scrutiny

- *EU exit planning*

In December 2018, the Department of Health and Social Care (DHSC) published guidance on the actions that providers and commissioners of health

and social care services should take to prepare for, and manage, the risks of a no-deal EU exit scenario: [EU Exit Operational Readiness Guidance](#).

In January 2019, the committee received an update from the Executive Director of Community Services setting out Brexit planning in Lewisham in a number of areas related to health and care, including medical supplies and workforce.

Taking into account Brexit developments, the committee may wish to further consider EU exit planning in Lewisham over the course of 2019/20.

- *Lewisham and Greenwich NHS Trust CQC inspection report*

The Care Quality Commission (CQC) rated Lewisham and Greenwich NHS Trust as 'Requires Improvement' following their most recent inspection of the Trust. The [full report of the CQC's inspection](#) was published in January 2019. LGT has since responded to the findings of the inspection. The committee may wish to consider the report and the Trust's response over the course of 2019/20. The committee considered the report of the CQC's previous inspection of LGT, when it was also rated as 'Requires Improvement', in [November 2017](#).

6.7. Items the committee can consider by virtue of its terms of reference

- Delivery of the Lewisham Health and Wellbeing priorities
- South London and Maudsley NHS Trust (SLaM) quality account
- Lewisham and Greenwich NHS Trust (LGT) quality account
- Lewisham Adult Safeguarding Board (LASB) annual report
- Adult Learning Lewisham (ALL) annual report
- Annual public health report
- Healthwatch annual report
- Budget cuts proposals relating to the committee's areas*

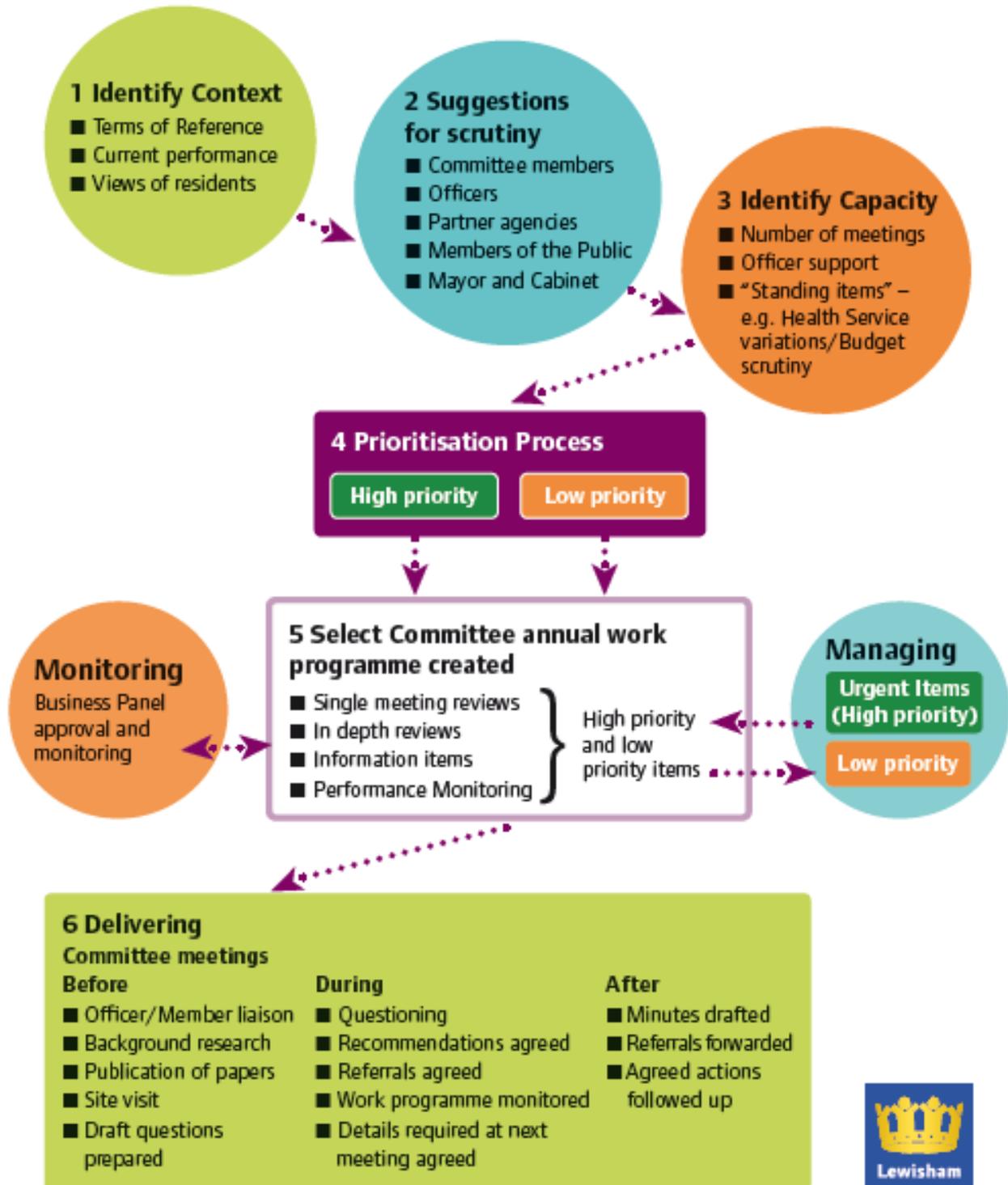
**The council continues to identify areas from which it will deliver significant budget reductions in order to agree a balanced budget, as required by legislation. Officers have committed to regular interactions with Members in order to facilitate the effective scrutiny of specific proposals. The committee will need to retain capacity in its work programme to consider these as is necessary.*

6.8. It is for the committee to consider the provisional work programme and agree any additional items it would like to include.

6.9. The flowchart below (available on the Members Information Site) and following section set out further guidance on the steps involved in setting, monitoring, managing and delivering the work programme:

Work Programme: Setting, monitoring, managing and delivering

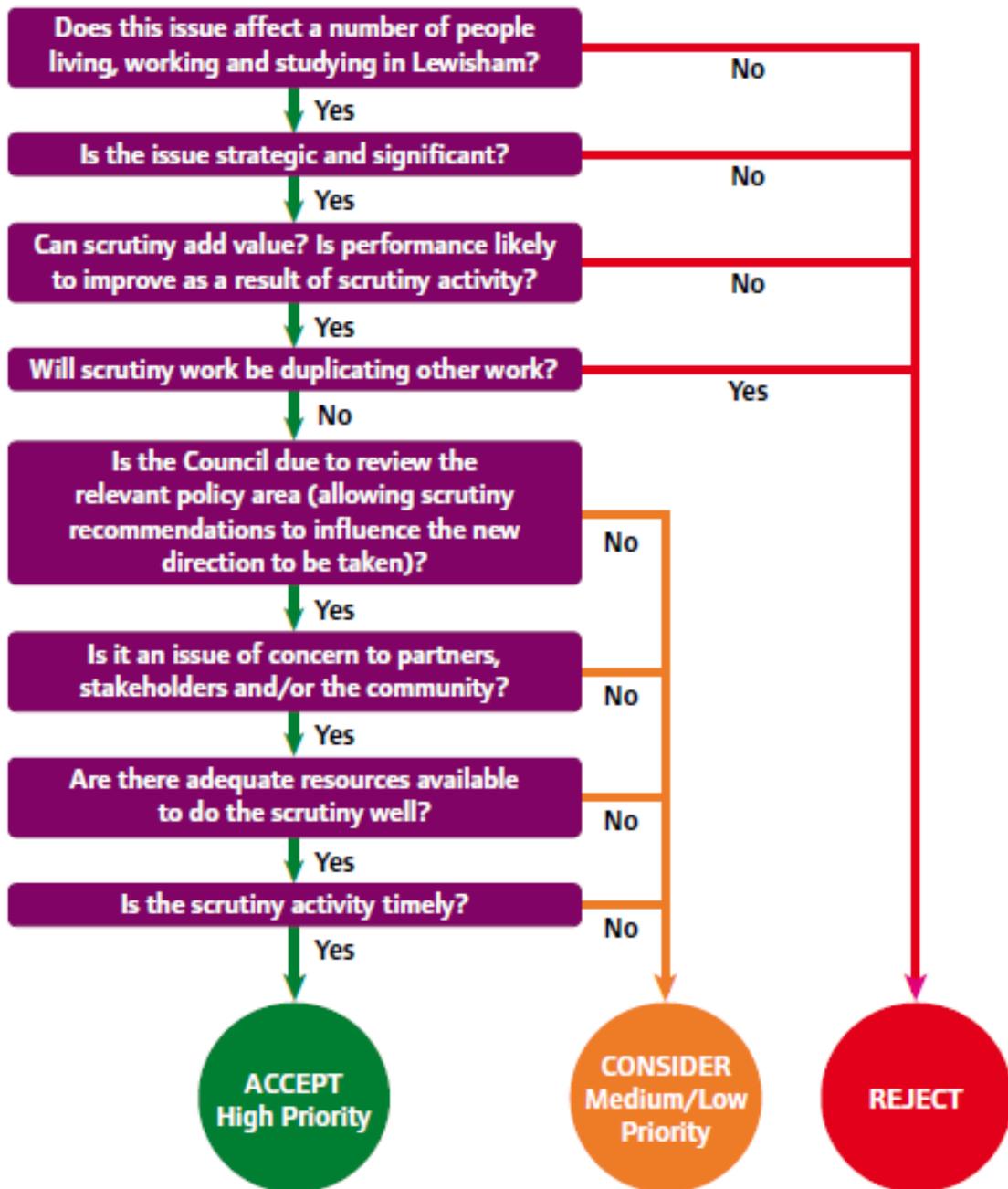
Setting



7. Deciding on items to add to the work programme

- 7.1. When deciding on items to include in the work programme, the committee should consider:
- the key services, programmes and projects within the committee's remit
 - the criteria for selecting and prioritising topics (see flowchart below)
 - suggestions already put forward (see paras 6.4 to 6.6)
 - items committee required to consider by its terms of reference (para 6.7)
 - the capacity for additional items (see paras 10.5 to 10.8 below)
- 7.2. Prioritising potential work programme items helps the committee to decide which items to include and which items it could potentially remove from its work programme if it decides to take any urgent high-priority issues over the course of the year.
- 7.3. It may help to designate items as either high or medium priority. Low priority items should not be included on the work programme.
- 7.4. The flowchart below (available from the Members Information Site) provides guidance on prioritising topics for scrutiny:

Scrutiny work programme – prioritisation process



8. Different types of scrutiny

8.1. Scrutiny can be carried out in a number of ways and it is important to consider which type of scrutiny is the most appropriate and proportionate for each item on the work programme.

8.2. Some items, for example, may only require a briefing report for information (and will not need to be considered at a formal committee meeting), while another may require more detailed analysis and questioning of a particular issue with input from stakeholders.

8.3. Some of the main ways of carrying out scrutiny are described below.

8.4. The committee should also note the comments submitted by scrutiny to the council's [Local Democracy Review](#) on how scrutiny can be even more effective, participative and open. Ideas and suggestions included:

- Focusing on fewer issues more closely linked to council priorities
- Formal questioning of cabinet members at committee meetings
- More engagement with the public outside of formal meetings
- Individual scrutiny members leading on defined topic areas
- Contributing to new policy proposals at an early stage

8.5. Standard items

8.6. The majority of work programme items tend to be standard items, where scrutiny is carried out as part of a single meeting and members:

- agree what information and analysis they wish to receive
- receive a report presenting that information and analysis
- ask questions of the presenting officer or guest
- agree, following discussion of the report, whether the committee will make any recommendations or receive further information.

8.7. In-depth reviews

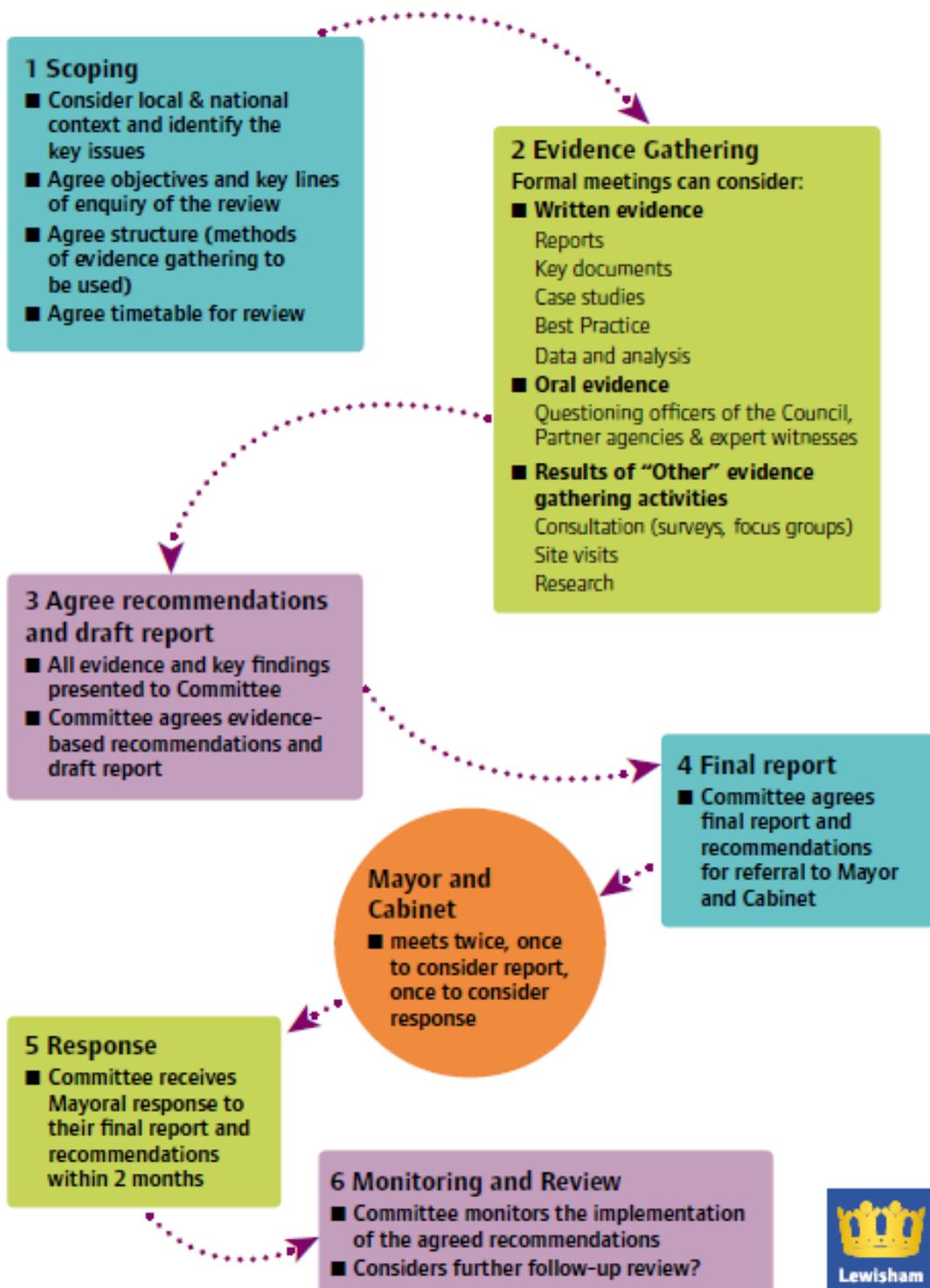
8.8. For issues that require more detailed analysis and more extensive evidence gathering, the committee may decide to carry out an in-depth review over a series of meetings.

8.9. The committee can use a range of methods to investigate and gather evidence as part of an in-depth review. This includes:

- inviting expert witnesses and specialists to meetings
- consulting relevant sections of the community
- requesting specific information and analysis from council officers
- individual members participating in meetings, events and visits – and reporting back to the committee

- 8.10. In order to increase public participation in scrutiny, the committee may also decide to ask members of the public to contribute to in-depth reviews by submitting evidence via the council website: [Open Overview and Scrutiny Investigations](#). This is a new tool available to scrutiny committees.
- 8.11. It is important to note that evidence gathering as part of an in-depth review can take place outside of the formal committee meeting setting. In previous years scrutiny committees have:
- carried out visits and fact-finding trips
 - consulted with local resident and special interest groups
 - asked individual members to report on a specific issue
- 8.12. In-depth reviews usually take place over at least four meetings:
- Meeting 1 - scoping and planning the review
 - Meetings 2 to 3 - evidence gathering
 - Meeting 4 - agreeing draft report and recommendations
 - Report sent to Mayor and Cabinet for consideration and response
- 8.13. If the committee would like to designate one of its work programme items as an in-depth review, this should be done at the first meeting of the municipal year to allow sufficient time to carry out the review. A scoping paper for the review will then be prepared for the next meeting.
- 8.14. The flowchart below (available on the Members Information Site) sets out more information on the different stages involved in scoping and carrying out an in-depth review:

How to carry out an in-depth review



Different types of scrutiny (continued...)

8.15. Single-meeting reviews

8.16. A more concise review where evidence is collected at one meeting and a brief report with recommendations produced for the next meeting. This approach allows a quicker turnaround for recommendations.

8.17. Policy development

8.18. This usually takes place when the council is due to renew a particular policy. Scrutiny might consider the options available and officer recommendations before a decision is made by Mayor and Cabinet.

8.19. It is important that select committees are engaged at an early enough stage to be able to actively influence and contribute to the new policy.

8.20. For example, in the past year the committee has scrutinised the development of Lambeth, Southwark & Lewisham Sexual and Reproductive Health Strategy for 2019-2024.

8.21. Performance monitoring

8.22. Scrutiny regularly uses performance information and data to examine the effectiveness of specific council services. This includes assessing the delivery of a particular project against a set timescale.

8.23. For example, in the past year the committee has monitored the performance of the council's adult learning service as well as local NHS trusts.

8.24. Information items

8.25. Some potential work programme items might be low priority and may only require a briefing report to be produced for the committee to note. There is no provision for discussion of information items. Information items can be circulated to committee member by email and questions can be put to the report author for a written response.

8.26. The council's *guide to overview and scrutiny* (available from the Members Information Site) provides further information on carrying out scrutiny.

9. The committee's work in 2018-19

- 9.1. A select overview of the issues considered by the committee over 2018-19 is set out below. Members are asked to take this into consideration when setting the work programme for the coming year.

Sexual and reproductive health services

The committee scrutinised two main developments in relation to sexual and reproductive health (SRH) services over the course of 2018/19: proposed changes to the opening hours and consolidation of local SRH services provided by Lewisham and Greenwich NHS Trust (LGT) ([June](#)), and the Lambeth, Southwark and Lewisham (LSL) sexual health strategy for 2018-23 ([September](#), [January](#)).

On the proposed changes to opening hours of local SRH services, the committee appreciated the benefits in terms of increased overall access, but expressed some concern about how service users would be made aware of the changes, particularly users of the Sydenham Green outreach service, which would be discontinued. The committee requested and received the full details of the communications plan for the changes and were reassured that all reasonable steps had been taken to inform service users of the changes.

On the LSL sexual health strategy, the committee welcomed many of the measures, in particular changes to allow pharmacist to carry out structured consultations with women who ask for morning-after pill in order to encourage them to start contraception. The committee also requested further information on how the strategy would address the needs of homeless people, people with physical disabilities, and people with learning disabilities.

Public health grant cuts

As in previous years, the committee again scrutinised proposed cuts to the Lewisham public health budget following further cuts from central government to the public health grant for 2019/20. The committee scrutinised the plans for consultation in [September](#) and the final proposals in [December](#).

The committee made a number of suggestions on the content of the consultation material, which were accepted by officers, including providing further context on the overall public health budget and being clear that the proposed cuts are in response to a reduction to the public health grant by central government.

On the final proposals, the committee expressed particular concern about the proposed cuts to health visiting services and referred its views to Mayor and Cabinet. The health visiting proposals were subsequently paused and then changed so that they would not lead to a reduction in health visitor posts in 2019/20. Officers also agreed to have further conversations with the Save the Lewisham Hospital Campaign, who provided evidence to the committee, on health visitor ratios and the role of health visitor assistants.

Budget scrutiny

Proposed cuts to the council's budget, in order to produce a balanced budget as required by legislation, were again brought to the committee for scrutiny in

2018/19 ([October](#)). The committee considered seven cuts proposals in relation to adult social care, which primarily focussed on measures to manage the increasing demand for services within existing resources.

While the committee was supportive, in principle, of the direction of travel set out in the proposals, it expressed some concern about the additional demand that some of the measures would place on voluntary and community sector (VCS) partners at a time at which they are also facing funding reductions.

The committee recommended that the proposals are not implemented until an assessment is made of the VCS sector's ability to meet increased demand and passed its views to the Public Accounts Select Committee for consideration by Mayor and Cabinet.

Care at Home – formal integration of health and social care

Following Mayor and Cabinet approval ([November](#)) of proposals to formally integrate social care and health services primarily provided for older adults in their own homes, the committee were asked to comment on the proposals and outline business case ([December](#)). The proposals included the entering into a formal agreement, under section 75 of the *NHS Act 2006*, with Lewisham and Greenwich NHS Trust (LGT) and, in the future, South London and Maudsley NHS Foundation Trust (SLaM).

The committee expressed some concern about the stability of the care sector more widely and asked about plans to mitigate these risks. The committee were assured by officers that the proposals seek to work with the care sector to support and develop it further by, for example, looking at workforce training and development opportunities.

The committee subsequently received an update on the proposals, which featured a series of case studies setting out the potential benefits of the changes for different service users/patients with complex health and care needs ([February](#)).

Lewisham People's Parliament

For the second successive year, the committee continued its engagement with the local learning disability charity, Lewisham Speaking Up, in order to hear about the findings of the latest Lewisham People's Parliament on health ([February](#)). The Lewisham People's Parliament provide an opportunity for people with a learning disability to discuss and feedback the issues that are important to them in a range of areas, including hate crime, advocacy, and activities.

The committee heard about a number of issues, including concerns relating to the findings of the Learning Disabilities Mortality Review (LeDeR) programme; recommendations made to the Lewisham and Greenwich NHS Trust; and people with learning disabilities placed in long-stay hospitals.

The committee also asked representatives for their views on advice and support services for people with learning disabilities, given the recent loss of the Lewisham Disability Coalition (LDC), and made a referral to Mayor and Cabinet recommending the replacement of the services previously provided by LDC.

Referrals to Mayor and Cabinet

- 9.2. Scrutiny committees have the option to refer their views on a particular item to Mayor and Cabinet in the form of a formal “referral”. The Chair or a nominated member of the committee can attend Mayor and Cabinet to present the referral and add additional context to the committee’s views.
- 9.3. Mayor and Cabinet are required by the council’s constitution to provide a response to a referral within two months. The relevant Cabinet Member or senior officer may attend the committee meeting at which the response is due to be considered in order to present the response and answer questions.
- 9.4. The committee’s previous referrals can be viewed on the [council’s website](#).

10. Approving, monitoring and managing the work programme

- 10.1. In accordance with the Overview and Scrutiny Procedure rules outlined in the Council’s constitution, each select committee is required to submit their annual work programme to the Overview and Scrutiny Business Panel.
- 10.2. The Business Panel will meet in 7 May 2019 to consider provisional work programmes and agree a co-ordinated Overview and Scrutiny work programme, which avoids duplication of effort and which facilitates the effective conduct of business.
- 10.3. The work programme will be reviewed at each meeting of the committee. This allows urgent items to be added and items which are no longer a priority to be removed. Each additional item added should be considered against the priority criteria outlined in this report. If the committee agrees to add high priority items, it must also consider which medium/low priority items should be removed. There are eight meetings in this municipal year and the work programme needs to be achievable given the time available.
- 10.4. Members have previously requested additional guidance about prioritising and managing work programmes. The Council’s constitution (part IV, section E) sets out the procedural rules for overview and scrutiny committees. The following issues were noted in 2014-18 as key issues:
 - the length of meetings
 - the number of items scheduled for each meeting
 - the order of items at meetings

Length of meetings

- 10.5. Provision is made for committee meetings to last for **two and a half hours**. If the items scheduled for the meeting are not completed within this time the committee may decide suspend the Council’s standing orders in order to complete committee business. The Council’s constitution also provides the option for meetings to be adjourned by the Chair until a later date (with

limitations). The suspension of standing orders and any decision to adjourn a meeting are matters for members of the committee and the Chair.

- 10.6. It is suggested that if standing orders are suspended, the meeting should continue for no longer than a further 30 minutes. Once a meeting has been in progress for more than three hours, especially if it takes place in the evening, the concentration of participants and the meeting's effectiveness declines.
- 10.7. The length of each item at Committee meetings will vary based on a number of factors – including the complexity of the subject under scrutiny; the number of issues identified by members and questions put to officers and guests.

The number of items scheduled for each meeting

- 10.8. It is for members of the committee to decide how many items should be scheduled for the meeting. However, giving consideration to the time available and the length of previous meetings of the committee, Members may wish to schedule **three items for each meeting**, leaving space available for Mayor and Cabinet responses and other urgent business.
- 10.9. The terms of reference of the committee are broad and there are many areas of service delivery and budgetary management that the committee could scrutinise. The prioritisation process set out earlier in the report is designed to help the Committee decide whether it should add items to its work programme. Where the committee identifies issues of interest that are low priority because, among other things: they are not due to be reviewed by the Council; there are inadequate resources available to carry out the scrutiny effectively; the issue has recently been reviewed by others; then members may wish to make a request to receive a briefing – or task the relevant scrutiny manager to identify sources of further information for circulation to the committee by email in order to provide context for future discussions.

The order of items at meetings

- 10.10. The Council's standing orders require that the minutes of previous meetings, declarations of interest and responses to select committees from Mayor and Cabinet are considered as the first items on select committees' order of business. At the beginning of the municipal year it is also necessary for a committee to decide on a chair and vice chair and to set a programme of business for the coming year at the earliest opportunity.
- 10.11. It has become standard practice for committees to consider items presented by guests and officers from partner organisations at the beginning of each agenda. This allows these speakers and presenters to be released from the meeting at the earliest opportunity.
- 10.12. The Committee has been asked to allocate a level of priority to each of the items on its work programme. Following the consideration of standing items and taking into account invitations to guests and external witnesses as well as

the complexity and length of the reports on the agenda, work programmes are ordered by priority (high/medium).

- 10.13. Decisions about agreeing the order of business and changing the priority of items for discussion are made by the Chair, with the agreement of the Committee, where possible.

11. Financial Implications

- 11.1. There may be financial implications arising from some of the items that will be included in the work programme (especially reviews) and these will need to be considered when preparing those items/scoping those reviews.

12. Legal Implications

- 12.1. In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.
- 12.2. The Local Authority Health Scrutiny function is provided for by Statute and Regulations, the details of which are set out in Guidance published in June 2014: [Local Authority Health Scrutiny](#), *Dept. of Health and Social Care*.

13. Equalities Implications

- 13.1. The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 13.2. The Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - advance equality of opportunity between people who share a protected characteristic and those who do not.
 - foster good relations between people who share a protected characteristic and those who do not.
- 13.3. There may be equalities implications arising from items on the work programme and all activities undertaken by the Committee will need to give due consideration to this.

Background Documents

Lewisham Council's Constitution

Appendices

Appendix A – Committee's terms of reference

Appendix B – Provisional work programme

Appendix C – Local assembly priorities

Appendix D – Areas of the Council scrutinised by the Select Committee

Appendix E – Centre for Public Scrutiny criteria for selecting scrutiny topics

Appendix F – Notice of forthcoming executive decisions

Appendix A

The following roles are common to all select committees:

(a) General functions

To review and scrutinise decisions made and actions taken in relation to executive and non-executive functions

To make reports and recommendations to the Council or the executive, arising out of such review and scrutiny in relation to any executive or non-executive function

To make reports or recommendations to the Council and/or Executive in relation to matters affecting the area or its residents

The right to require the attendance of members and officers to answer questions includes a right to require a member to attend to answer questions on up and coming decisions

(b) Policy development

To assist the executive in matters of policy development by in depth analysis of strategic policy issues facing the Council for report and/or recommendation to the Executive or Council or committee as appropriate

To conduct research, community and/or other consultation in the analysis of policy options available to the Council

To liaise with other public organisations operating in the borough – both national, regional and local, to ensure that the interests of local people are enhanced by collaborative working in policy development wherever possible

(c) Scrutiny

To scrutinise the decisions made by and the performance of the Executive and other committees and Council officers both in relation to individual decisions made and over time

To scrutinise previous performance of the Council in relation to its policy objectives/performance targets and/or particular service areas

To question members of the Executive or appropriate committees and executive directors personally about decisions

To question members of the Executive or appropriate committees and executive directors in relation to previous performance whether generally in comparison with service plans and targets over time or in relation to particular initiatives which have been implemented

To scrutinise the performance of other public bodies in the borough and to invite them to make reports to and/or address the select committee/Business Panel and local people about their activities and performance

To question and gather evidence from any person outside the Council (with their consent)

To make recommendations to the Executive or appropriate committee and/or Council arising from the outcome of the scrutiny process

(d) Community representation

To promote and put into effect closer links between overview and scrutiny members and the local community

To encourage and stimulate an enhanced community representative role for overview and scrutiny members including enhanced methods of consultation with local people

To liaise with the Council's ward assemblies so that the local community might participate in the democratic process and where it considers it appropriate to seek the views of the ward assemblies on matters that affect or are likely to affect the local areas, including accepting items for the agenda of the appropriate select committee from ward assemblies.

To keep the Council's local ward assemblies under review and to make recommendations to the Executive and/or Council as to how participation in the democratic process by local people can be enhanced

To receive petitions, deputations and representations from local people and other stakeholders about areas of concern within their overview and scrutiny remit, to refer them to the Executive, appropriate committee or officer for action, with a recommendation or report if the committee considers that necessary

To consider any referral within their remit referred to it by a member under the Councillor Call for Action, and if they consider it appropriate to scrutinise decisions and/or actions taken in relation to that matter, and/or make recommendations/report to the Executive (for executive matters) or the Council (non-executive matters).

(e) Finance

To exercise overall responsibility for finances made available to it for use in the performance of its overview and scrutiny function.

(f) Work programme

As far as possible to draw up a draft annual work programme in each municipal year for consideration by the overview and scrutiny Business Panel. Once approved by the Business Panel, the relevant select committee will implement the programme during that municipal year. Nothing in this arrangement inhibits the right of every

member of a select committee (or the Business Panel) to place an item on the agenda of that select committee (or Business Panel respectively) for discussion.

The Council and the Executive will also be able to request that the overview and scrutiny select committee research and/or report on matters of concern and the select committee will consider whether the work can be carried out as requested. If it can be accommodated, the select committee will perform it. If the committee has reservations about performing the requested work, it will refer the matter to the Business Panel for decision.

The Healthier Communities Select Committee has specific responsibilities for the following:

- a) To fulfill all of the Overview and Scrutiny functions in relation to the provision of service by and performance of health bodies providing services for local people. These functions shall include all powers in relation to health matters given to the Council's Overview and Scrutiny Committee by any legislation but in particular the NHS Act 2006 as amended, the Health and Social Care Act 2012, the Care Act 2014 and regulations made under that legislation, and any other legislation in force from time to time.
- b) To review and scrutinise the decisions and actions of the Health and Wellbeing Board and to make reports and recommendations to the Council and/or Mayor and Cabinet.
- c) To review and scrutinise in accordance with regulations made under Section 244 NHS Act 2006 matters relating to the health service in the area and to make reports and recommendations on such matters in accordance with those regulations.
- d) Require the attendance of representatives of relevant health bodies at meetings of the select committee to address it, answer questions and listen to the comments of local people on matters of local concern.
- e) With the exception of matters pertaining to the Council's duty in relation to special educational needs, to fulfill all of the Council's Overview and Scrutiny functions in relation to social services provided for those 19 years old or older including but not limited to services provided under the Local Authority Social Services Act 1970, Children Act 2004, National Assistance Act 1948, Mental Health Act 1983, NHS and Community Care Act 1990, NHS Act 2006, Health and Social Care Act 2012 and any other relevant legislation in place from time to time.
- f) To fulfill all of the Council's Overview and Scrutiny functions in relation to the lifelong learning of those 19 years or over (excluding schools and school related services).
- g) To review and scrutinise the Council's public health functions.

h) Without limiting the remit of this Select Committee, its terms of reference shall include Overview and Scrutiny functions in relation to:

- people with learning difficulties
- people with physical disabilities
- mental health services
- the provision of health services by those other than the Council
- provision for elderly people
- the use of Section 75 NHS Act 2006 flexibilities to provide services in partnership with health organisations
- lifelong learning of those aged 19 years or more (excluding schools and school related services)
- Community Education Lewisham
- other matters relating to Health and Adult Care and Lifelong Learning for those aged 19 years or over

i) Without limiting the remit of the Select Committee, to hold the Executive to account for its performance in relation to the delivery of Council objectives in the provision of adult services and health and lifelong learning.

NB In the event of there being overlap between the terms of reference of this select committee and those of the Children and Young People Select Committee, the Business Panel shall determine the Select Committee which shall deal with the matter in question.

Appendix B

Provisional Select Committee Work Programme 2019-20

Item	Type	Priority	Delivery	04-Apr	14-May	25-Jun	03-Sep	08-Oct	02-Dec	15-Jan	18-Mar
Budget cuts proposals	Standard item	High	Ongoing								
Confirmation of Chair and Vice Chair	Constitutional req	High	Apr								
Leisure centre contract	Performance monitoring	High	Apr								
Work programme 2019-20	Constitutional req	High	Apr								
In-depth review	In-depth review	High	May		Scope						
Older Adults Day Activities and Day Services	Standard item	High	May								
Mental Health Alliance	Standard item	High	May								
South London and Maudsley NHS Foundation Trust quality account	Performance monitoring	High	May								
Lewisham and Greenwich NHS Trust (LGT) CQC inspection	Performance monitoring	High	Jun								
LGT quality account	Performance monitoring	High	Jun								
Adult safeguarding annual report	Performance monitoring	High	Sep								
BAME mental health access	Standard item	High	Sep								
Adult Learning Lewisham annual report	Performance monitoring	High	Oct								
Public health grant cuts	Standard item	High	Dec								
Lewisham hospital winter pressures	Performance monitoring	High	Dec								
Delivery of the Lewisham Health & Wellbeing priorities	Performance monitoring	High	Jan								
Lewisham People's Parliament	Standard item	High	Mar								

	Item completed
	Item on-going
	Item outstanding
	Proposed timeframe
	Item added

Meetings			
1)	Thu 4th April 2019	5)	Tue 8th October 2019
2)	Tue 14th May 2019	6)	Mon 2nd December 2019
3)	Tue 25th June 2019	7)	Wed 15th January 2020
4)	Tue 3rd Sept 2019	8)	Wed 18th March 2020

Appendix C - Assembly priorities

Bellingham

- Children and young people.
- Older people's issues
- Community events and festivals
- The promotion and development of Bellingham as a community

Blackheath

- Environment and Community.
- Provision for Older people, Young People and Children
- Parking, Streets and Waste.
- Crime and Anti-Social Behaviour

Brockley

- Creating a high-quality living environment – helping improve our local living environment and making Brockley a safer, cleaner and greener place to live, work and learn
- Creating development opportunities for Brockley residents
- Connecting communities – bringing Brockley residents together, fostering a sense of community spirit, mutual understanding and respect through community projects, events and activities. These could be art, music, drama or sports based. We are also keen to open up the criteria to include ideas around exciting intergenerational projects.

Catford South

Improving the Catford South Environment

Parking, Idling and CPZs
Improving Cycling Provision
General traffic issues in Catford South
Supporting Local Air Quality Campaigns

Improving Catford South for Residents

Fly-tipping, Litter and Bins
Greening through planting trees and flowers
Noise nuisance
Street cleaning

Developing more activities for Children and You People in Catford South

Activity for Teenagers
Activity for Young Adults
Developing activity for under 5s
Activity for Children aged 6-12 years

Improving the Cultural offer in Catford South

Developing Community Events
Access to Theatre and Music
Night time offer for adults better
Access the Visual Arts Film

Increasing opportunities for Older People Catford South Community

Providing activities and events for older people
Dementia Friendly Community Work
Improving the health of Older People
Maintaining the Independence of older people

General things that matter to Catford South Residents

Volunteering Opportunities
Crime and Safety
Supporting Local Business
Employment and Training

Crofton Park

- Activities for older people
- Activities for younger people
- The environment
- Health and wellbeing
- Supporting community cohesion

Downham

- Children and young people
- Older people and intergenerational projects
- Creating a high quality living environment

Evelyn

- Provision for young people and children
- Provision for older people, people with disabilities and intergenerational activities
- Skills development and access to local employment opportunities
- Community support on anti-social behaviour, crime and drug issues
- Housing issues / developments and improving the built environment
- Community capacity building, cohesion and events

Forest Hill

- Youth engagement and provision- looking for activities that will appeal and support new and existing schemes young people. These could include those that are Art, Music, Drama and Sports based. We are also keen to open up the criteria to include ideas around exciting intergenerational projects.
- Making Forest Hill more attractive - looking for proposals that will help to keep Forest Hill streets clean and appealing. This could include the planting of trees and flowers or a proposal that would increase street art or improve an area.
- Community events – looking for proposals around events that include celebrations, e.g Christmas or events that engage residents and local groups offering education and relevant information to the Forest Hill area, as well as being fun.
- Supporting local Traders – looking for proposals that could support and promote Forest Hill as a vibrant town centre and the Kirkdale area for local businesses.

Grove Park

- Improving the town centre
- Crime and antisocial behaviour
- Neighbourliness, community activities, events and cohesion
- Community facilities
- Parking, road safety & traffic calming

Ladywell

- improving air quality and pollution
- campaigning for the inclusion of genuinely affordable housing in future development
- better provision for youth – including apprenticeships linked to local businesses
- community safety.

Lee Green

- Traffic and pollution: traffic speeds and rat running.
- Parking in areas without restrictions: overparking causing problems for residents.
- Our environment: parks, green spaces, community gardens, streets, flytipping, litter, dog fouling, neglected or empty buildings.
- Community services: community centre and community events.
- Antisocial behaviour and crime: misuse of bikes, noise, drug dealing.
- Transport links and accessibility of railway stations in the ward.

Lewisham Central

- Improving health and wellbeing.
- Cleaner, better environment.
- Better access to activities for children and young people.
- Better access to activities and opportunities for the elderly.
- Promoting and improving community cohesion.

New Cross

- Unemployment and skills development
- Activities for older people and tackling social isolation
- Housing developments and the built environment
- Health, wellbeing and community safety

Perry Vale

- Children and Young People
- Unemployment and skills development
- Older people and intergenerational
- Crime and antisocial behaviour
- Environment and ecology

Rushey Green

- activities and opportunities for children (under 18) and young people (under 25)
- increasing opportunities for older people (55+)
- community cohesion – including events, activities and projects designed to create a sense of community in Rushey Green
- culture and the arts – with particular reference to improving the wellbeing of people in the Rushey Green Area
- improving your local area – including local 'streetscape', environment and ecology.

The Rushey Green Assembly is also committed to keeping residents informed about the ongoing improvements to Catford town centre.

Sydenham

- bringing our community together
- health and wellbeing
- vibrant high street
- clean and green
- crime and anti-social behaviour.

Telegraph Hill

- Unemployment and skills development
- Activities for older people
- Neighbourliness and tackling social isolation.
- Community safety, wellbeing and tackling anti-social behaviour.

Whitefoot

- Healthy living including fitness, wellbeing and mental health.
- Creative arts – using art to bring Whitefoot residents together and foster a sense of community spirit, mutual understanding and respect.
- Improved parks, play areas and green spaces – helping improve our local living environment, making Whitefoot a safer, cleaner and greener place to live, work, and learn

Appendix D – Further information about areas of the Council scrutinised by the Healthier Communities Select Committee

Community Services Directorate

The Community Services Directorate provides a range of both universal and targeted community based services and in particular provides support for vulnerable residents. The services provided by the Directorate seek to build independence and inter-dependence in local communities, strengthen the social fabric of the borough and promote the voice and the role of the voluntary and community sector. Its work links to the Sustainable Community Strategy's priorities of Safer, Healthy Active and Enjoyable, and Empowered and Responsible, and is delivered across 5 divisions:

- Adult Social Care
- Culture and Community Development
- Crime Reduction and Supporting People
- Joint Commissioning (Mental Health, Older Adults, Physical Disabilities and Procurement and Contracts)
- Public Health

Additionally the Directorate leads on the Council's strategic links and partnerships with Health partners, The Police, the London Probation Trust, the Voluntary and Community Sector, Cultural, Sport and Leisure partners.

Adult Social Care

Adult Social Care provides assessments, care, support and safeguards for those people aged 18 or over who have the highest level of need, and for their carers.

Culture and Community Development

The Culture and Community Development division leads and coordinates the Council's work with local communities. The division supports the 18 local assemblies giving a focus for community engagement and social action at a ward level. It also supports the Stronger Communities Partnership Board and the Positive Ageing Council, and provides the lead for the Council's relationship with the voluntary, community and faith sectors and organises Peoples Day and Blackheath Fireworks.

The division manages four directly provided libraries, nine community libraries, three Community Education Centres, the Broadway theatre and the two leisure centre contracts that support the network of sport and leisure facilities across the Borough. It supports and works to develop the sports and culture offer across the borough.

Crime Reduction and Supporting People

The service aims to reduce crime, disorder and substance misuse in Lewisham in partnership with other agencies. Most of its functions involve the exercise of statutory responsibilities.

Joint Commissioning

The Joint Commissioning Team is responsible for the commissioning of health and social care services across Lewisham for vulnerable adults including people with mental health problems, people with learning disabilities, older adults and people with a physical disability. This arrangement is supported by a legal agreement between the Local Authority and Lewisham CCG.

Public Health

Public Health is concerned with the overall health and wellbeing of populations and communities. Its work involves identifying health risks and developing plans and programmes to improve the health of the population as a whole.

All local Lewisham public health functions, including the commissioning of relevant services, became the responsibility of the London Borough of Lewisham in April 2013. The Public Health Division, the members of which moved to the Council as part of this change, is responsible for the majority of public health functions that were previously the responsibility of the local NHS. Other local public health functions, those that remained within local government when responsibilities were divided in 1974, are the responsibility of several teams and are usually delivered by environmental health officers employed by the Council.

Appendix E – Criteria for selecting topics

The Centre for Public Scrutiny (CfPS) has developed a useful set of questions to help committees prioritise items for scrutiny work programmes:

General questions to be asked at the outset:

- is there a clear objective for scrutinising this topic – what do we hope to achieve?
- does the topic have a potential impact for one or more section(s) of the population?
- is the issue strategic and significant?
- is there evidence to support the need for scrutiny?
- what are the likely benefits to the council and its customers?
- are you likely to achieve a desired outcome?
- what are the potential risks?
- are there adequate resources available to carry out the scrutiny well?
- is the scrutiny activity timely?

Sources of topics

The CfPS also suggest that ideas for topics might derive from three main sources: the public interest; council priorities; and external factors. These are described below.

Public interest

- issues identified by members through surgeries, casework and other contact with constituents
- user dissatisfaction with service (e.g. complaints)
- market surveys/citizens panels
- issues covered in media

Internal council priority

- Council corporate priority area
- high level of budgetary commitment to the service/policy area (as percentage of total expenditure)
- pattern of budgetary overspend
- poorly performing service (evidence from performance indicators/benchmarking).

External Factors

- Priority area for central government
- new government guidance or legislation
- issues raised by External Audit Management Letters/External Audit Reports
- key reports or new evidence provided by external organisations on key issue

Criteria to reject items

Finally, the CfPS suggest some criteria for rejecting items:

- issues being examined elsewhere - e.g. by the Cabinet, working group, officer group, external body
- issues dealt with less than two years ago
- new legislation or guidance expected within the next year
- no scope for scrutiny to add value/ make a difference
- the objective